

## Beaver County Branch SUMMARY OF PRIVACY PRACTICES

As requested by federal law, the Health Insurance Portability and Accountability Act (HIPPA), a Privacy Notice is being provided to you. This notice describes how we may use and disclose your protected health information. Protected health information is information that is created or received by your health care provider, and that relates to your past, present or future physical or mental health or future condition. THIS SUMMARY IS NOT A COMPLETE LISTING OF HOW YOUR INFORMATION IS USED OR SHARED, but will explain briefly what the notice says.

Our notice of Privacy Practices includes Western PA Surgery Center – Beaver County Branch, LLC and BPW Medical Associates P.C. Our Notice applies only to protected health information created or obtained in connection with medical care provided to you at Western PA Surgery Center – Beaver County Branch.

## USES AND DISCLOSURES OF PROTECTED HEALTH INFORMATION

WITHOUT YOUR CONSENT (authorization) or opportunity to object:

For treatment, payment, and operations.

To contact you as part of our follow-up practices, to remind you of a procedure date.

When legally required, for law enforcement purposes.

Risks to public health, serious threat to Health or Safety.

WITHOUT YOUR CONSENT (authorization) but with the opportunity to object:

We may disclose information to your family member or close friend.

ALL OTHER DISCLOSURES WILL BE DONE ONLY WITH YOUR WRITTEN PERMISSION AS REQUIRED BY LAW.

## YOU HAVE THE RIGHT TO:

Inspect and copy your protected health information (medical record).

Request amendments or corrections to your protected health information.

Request a restriction on uses of your health information. We are not required to comply with your request.

Request confidential communications by alternative means or to an alternative location.

Request to know how your health information was shared other than treatment, payment, or operations, or those you agreed to by signing an authorization.

Request and receive a copy of Privacy Practices.

## **VIOLATION OF PRIVACY RIGHTS:**

If you believe that your rights under the privacy standards have been violated, you have a right to file a complaint.